

**ELEVATOR SAFETY BOARD**  
**Meeting Minutes**  
**May 17, 2022**

**I. Call to order**

Chairperson Pro Tem Kerry Dixon called the meeting to order at 9:02 a.m. The meeting was held in-person and via a remote conferencing service.

Ms. Dixon requested that everyone on the board and from the Division of Labor introduce themselves before the roll call.

**II. Roll call**

Members present: Kerry Dixon, Appointed Chairperson  
Craig Clabaugh  
Amy Infelt (via remote conferencing)  
Marvin Schumacher  
Troy Tilleraas  
Lanny Zieman

Members absent: None

Ms. Caroline Barrett, Assistant Attorney General, participated remotely

**III. Election of Board Officers**

Mr. Schumacher nominated Ms. Dixon for Chairperson. There were no further nominations and Ms. Dixon was declared Chairperson.

Ms. Dixon nominated Mr. Clabaugh for Vice Chairperson. There were no further nominations and Mr. Clabaugh was declared the Vice-Chairperson.

Mr. Clabaugh nominated Ms. Infelt for Secretary. There were no further nominations and Ms. Infelt was declared Secretary.

**IV. Approval of agenda**

Mr. Schumacher moved to approve the agenda and Mr. Clabaugh seconded. The Board approved it unanimously.

**V. Approval of minutes from April 26, 2022**

Mr. Tilleraas moved to approve the minutes from April 26, 2022 and Mr. Schumacher seconded. The board approved unanimously.

**VI. Elevator Board Members Review and Training**

*A. Caroline Barrett, Assistant Attorney General*

*B. Mitchell Mahan, Division of Labor Attorney*

Ms. Dixon dismissed the board for a break at 10:10 a.m. and resumed at 10:13 a.m.

*C. Lanny Zieman, Division of Labor Attorney*

**VII. Division of Labor Report**

Labor Commissioner Rod Roberts provided an update from the Division of Labor.

**VIII. Communications**

None.

**IX. Next meeting dates**

- Wednesday June 15, 2022 at 9:00 am – to be held in-person with a remote option
- Wednesday July 13, 2022 at 9:00 am – to be held in-person with a remote option

**X. Next meeting agenda**

- Variance request from Blue Moon Properties, LLC (E2022-010)
- Variance request from Odd Fellows (E2022-011)
- Variance request from UnityPoint Des Moines (E2022-012)

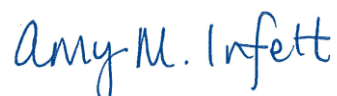
**XI. Public comments**

None.

**XII. Adjournment**

Mr. Schumacher moved to adjourn the meeting and the board approved. The meeting adjourned at 10:57 a.m.

Respectfully submitted,



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Ms. Amy Infelt, Secretary