

ELEVATOR SAFETY BOARD
Meeting Minutes
January 13, 2021

I. Call to order

Chairperson Kris Kesterson called the meeting to order at 9:04 a.m. The meeting was held via Zoom.

II. Roll call

Members present: Kerry Dixon
Kathleen Uehling
Justin Carleton
Wayne Sims
Craig Clabaugh
Kris Kesterson, Chairperson
Amy Infelt

Member absent: Marvin Schumacher

Ms. Caroline Barrett, Assistant Attorney General, participated.

III. Approval of agenda

Ms. Dixon moved to approve the agenda. Mr. Carleton seconded the motion. The Board approved it unanimously.

IV. Approval of minutes from December 9, 2020

Ms. Dixon moved to approve the minutes of the last meeting. Mr. Sims seconded the motion and the board approved it unanimously.

V. Items for Action

A. Tabled variance application from MidWest One Bank concerning access door height in an existing building (E2020-011)

Mr. Mike Brown, TK Elevator, provided an update and photographs. Mr. Brown explained the governor will not fit in the hoistway due to another elevator. However, the bank is considering replacing the other elevator in the hoistway. Mr. Goranson is requesting a temporary variance for 1 or 1.5 years for replacing the existing equipment.

Ms. Dixon moved to table the variance to allow time for the petitioner to gather more specific information on a temporary variance. Mr. Carleton seconded the motion and the board approved unanimously.

B. Waiver application from Schumacher Elevator on behalf of Henry County Health Center concerning ceiling height in an existing building (E2021-001)

Mr. Troy Tilleras, V.P. of Field Operations for Schumacher Elevator, spoke to the board on behalf of Henry County Hospital. The elevator is in an existing machine room that doesn't meet the 7' height requirement. The height to an overhead beam is only 6'10". The elevator is being altered.

Ms. Dixon moved to approve the variance as it is structurally infeasible to raise the ceiling of the machine room in an existing building. Ms. Dixon conditioned the variance on: 1) Caution/hazard tape shall be installed on anything under 7' clearance, and, 2) There shall be a sign on the door stating "Low Overhead Clearance" in 2" letters. The Division of Labor will verify compliance with the conditions during the alteration inspection.

Mr. Sims seconded the motion and the board unanimously approved.

C. Notice of Intended Action resulting from the rules review process, House File 2389, and Labor Commissioner's recommended rule changes

Ms. Uehling stated that this Notice of Intended Action incorporates items from the rules review, legislation that changed the administrative procedure act, and some Labor Commissioner's recommended rules changes. The administrative procedures act changes were fairly insignificant; but, they do create a need to make some rule amendments. Ms. Uehling discussed each item in the Notice of Intended Action.

Mr. Carleton asked for clarification on item 24 concerning time for repairs. Ms. Uehling stated the Labor Commissioner can grant an extension of up to 60 days.

Ms. Kesterson asked when the 2019 code would take effect. The response is that it applies to contracts signed after June 1, 2021.

Ms. Dixon moved to approve the rule change recommendations. Mr. Clabaugh seconded and the board approved unanimously.

VI. Division of Labor Report

Labor Commissioner Rod Roberts praised the board for moving through the agenda quickly.

The Commissioner highlighted Governor Reynolds' Condition of the State address last night. It appears there is a proposed 3.6% increase overall next year for the state. The Division of Labor anticipates a status quo budget. The biggest proposal from the Governor was a multi-year initiative to have broadband access across the state.

Two Division of Labor bureau chiefs retired this month: Jim Borwey from Elevator, and Don Peddy from OSHA Enforcement.

Mr. Joe Mullen, Public Service Manager, stated that an interview for Jim Borwey's position is complete. They hope to fill the position by the end of February. The Commissioner added that we were looking for someone with strong managerial skills.

Commissioner Roberts added that Polk County has partnered with the state to develop a plan to vaccinate state employees. We are awaiting implementation of the plan.

He reminded the board that suggestions for filling board positions are very much welcomed.

VII. Communications

No communications.

VIII. Next meeting dates

- Cancelled Wednesday, February 10, 2021, at 9:00 a.m.
- Tuesday, March 23, 2021 at 9:00 am
- Tuesday, April 27, 2021 at 9:00 am

IX. Next meeting agenda

- Notice of Intended Action
- MidWest One's tabled variance application (E2020-011)

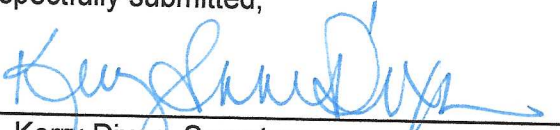
X. Public comments

No public comments.

XI. Adjournment

Ms. Dixon moved to adjourn the meeting. The board approved. The meeting adjourned at 9:40 p.m.

Respectfully submitted,



A handwritten signature in blue ink, appearing to read "Kerry Dixon", is written over a horizontal line.

Ms. Kerry Dixon, Secretary