

**Elevator Safety Board Agenda  
November 14, 2018, 9:00 a.m.  
150 Des Moines Street  
Des Moines, Iowa**

- I. Call to order
- II. Roll call
- III. Approval of agenda
- IV. Approval of minutes from September 20, 2018
- V. Items for action
  - Petition for waiver of machine room clearance requirement in an existing building submitted on behalf of Roman Catholic Dioceses of Des Moines by Amy Quigley of Otis Elevator
- VI. Division of Labor report
- VII. Communications
- VIII. Next meeting dates and agenda items
  - Tuesday, December 4, 2018 at 9:00 a.m. 150 Des Moines Street  
Notice of Intended Action published October 24, 2018, as ARC 4088C concerning hoistway lighting and conduit
  - Tuesday, January 15, 2019 at 9:00 a.m. 150 Des Moines Street  
Financial update (January 2019)
- IX. Public comments
  - Mark Traetow, VP, Schumacher Elevator Company
- X. Adjournment